

# **Silver Cup Estates HOA Board of Directors Meeting**

## **March 4, 2014**

### **CALL TO ORDER:**

At 7:35 P.M. the meeting was called to order by Vice President Cloutier. The board members present were Pete Cloutier, Nichole Brown, Rich Holland, Kim Acres and David Myre.

There were eight homeowners from SCEHOA present (including board members) representing Lots 3, 13, 32, 34, 47, 48, 54 and 55.

### **Election of the Board of Directors' Officers:**

The Officers were elected to the following positions:

Kim Acres	- President
Pete Cloutier	- Vice President
David Myre	- Treasurer
Rich Holland	- Secretary
Nichole Brown	- Member at Large

Kim Acres made the motion and it was seconded by Rich Holland and then carried unanimously.

### **Homeowners Open Forum:**

Randy Anderson asked that the board purchase new letters for our message board. He had spoken to FVC Management and they cost around \$60.00 to \$65.00.

### **Minutes from Previous Meeting:**

The Minutes from the November 12, 2013, BoD meeting were reviewed. As there were no corrections, the minutes were accepted as written.

### **FVC Management Report:**

Susan gave an update on all the actions they have taken since becoming our management company which included Consolidation of Association Legal names, implementing a new Collections Resolution and Complaint Procedure, completion of the two audits from Turner, Jones & Associates, P.L.L.C. with no reported discrepancies, and the Association's 2013 tax return was in progress. She also reported that the Association's contract with County Waste and A-1 Landscaping needed to be renewed this year. They will be renegotiating the contracts and give the Board the information.

Susan also introduced their Caliber Management Program stating that Rich Holland already has access and that it was available to any Board member who wishes access. Nichole Brown and David Myre requested access and will meet with Brooke to get access to the program and receive training on how the system functions. Susan also reported that the Association's financial statements were available to any homeowner upon request.

### **Financial Report:**

The Financial Report was given and accepted at the preceding Annual Meeting.

### **Committee Reports:**

#### **Architectural Control Committee (Eric Treworgy, Carl Liebel, Bryan Dutton):**

Eric Treworgy reported to the board that there were no requests processed since the last meeting.

#### **Neighborhood Watch:**

Secretary Holland had nothing to report, however James and Nicole Brown reported that they had filed a police report around Christmas that their Nativity display was vandalized.

### **Unfinished Business:**

There was no unfinished business from the previous Board meeting.

### **New Business:**

#### **A Frame Message Board:**

Secretary Holland motioned to have FVC Management purchase new message board letters. The motion was seconded by President Acres and carried unanimously.

#### **Yard Sale:**

The annual Olde Gold Cup / Silver Cup Estates Yard sale is set for May 31st 2014. Secretary Holland moved to have FVC Management pay ½ of the advertisement cost for the yard sale. Secretary Holland will forward the bill to FVC Management and direct them who to direct the payment to. The motion was seconded by President Acres and carried unanimously.

#### **2013 Taxes:**

On February 6<sup>th</sup> 2014 Secretary Holland reported he signed a contract with Turner, Leins, & Gold, LLC to do the Association's 2013 taxes.

#### **Going in to Executive Session:**

At 8:00 PM a motion by President Acres and seconded by Secretary Holland was unanimously approved by the Board to move from the open session into executive session as permitted by the Virginia Property Owners Association Act to discuss legal action to be taken against the homeowners who are two years behind in their dues and have not paid their 2014 dues.

#### **Executive Session:**

At 8:10 PM a motion by President Acres and seconded by Secretary Holland was unanimously approved by the Board to close executive session and move into the open meeting.

### **Motions:**

A motion by Secretary Holland and seconded by President Acres was unanimously approved by the Board to have Erik W. Fox take the next step in the collection's process and proceed on a Warrant In Debt Lawsuit against the homeowners who are two years behind in their dues and have not paid the 1st half of the 2014 dues.

The next Silver Cup Estates HOA BoD has been scheduled for May 13 2014 to be held at the FVC Management office at 59 Culpeper St, Warrenton, VA.

There being no more business, President Acres adjourned the meeting at 8:12 P.M. by acclamation.